Research Integrity Officer Appointment Announced
Dr. Robert Wilhelm, Vice Chancellor for Research and Economic Development recently announced the appointment of Dr. Thomas Reynolds, Associate Provost and Dean of the Graduate School as the University Research Integrity Officer (RIO). The University recently revised Policy 309, Responding to Allegations of Misconduct in Research and Scholarship http://legal.uncc.edu/policies/up-309 to clarify procedures and establish a single point of contact for responding to concerns over misconduct in research and scholarship. The RIO receives and manages allegations of misconduct in research within the UNC Charlotte community. Research misconduct includes plagiarism, fabrication, falsification, and other research activities that seriously deviate from accepted practices in the research community. In this role, the RIO also provides advice and consultation to faculty, staff, post-doctoral fellows, and students regarding any research integrity matter, even if they are unsure whether or not a violation of Policy has occurred.

Please feel free to contact Dr. Reynolds (704 687-7248 or treyrol@uncc.edu) if you have any questions or concerns about any research matter. Discussions can remain confidential. Learn more about the Research Integrity Officer and find additional resources at http://graduateschool.uncc.edu/deans-office/research-integrity-officer.

Upcoming Deadlines

March 15 - Priority Admit Deadline for Assistantships & Funding
Please recommend admission by March 15 for students to whom you want to offer an assistantship or funding.

Graduate Student Assistantships for Veterans
Three graduate assistantships for veterans may be awarded for first year students to enroll in the 2016 fall semester. Military veterans seeking master’s or doctoral degrees should be admitted for the fall semester to be considered for the awards. All information and materials in support of nominations for the veteran’s funding should be submitted by the faculty mentor or GPD by March 15. For more information, contact Dr. Gil Hageman ghageman@uncc.edu; 7-5349.
Graduation
Please note the Master’s thesis proposal defense deadline for May degree candidates was February 18th.

March 4, 2016 - Midterm Grades for Spring 2016
March 10, 2016 - Dissertation formatting review deadline (contact Anita Smith)
March 21, 2016 - Last day students may withdraw from a course for Spring 2016
April 7, 2016 - Dissertation or Scholarly Project defense deadline for doctoral students

April 1 - Priority Nomination Funding Deadline
April 1 is the priority deadline for nominating students for Merit, GASP, and Graduate School Tuition Scholarships. Please make your nominations online at https://graduateschool.uncc.edu/faculty-and-staff/funding-information-faculty.

National Signing Day: April 15th
April 15th the deadline for prospective or enrolled graduate students to accept an offer of financial support such as a graduate scholarship, fellowship, or assistantship, for the next academic year. Students are under no obligation to respond to offers of financial support prior to April 15. For details review http://cgsnet.org/april-15-resolution.

Award Competitions

2016 Philanthropic Award Competitions
The deadline to apply for the Graduate School Philanthropic Awards is March 1, 2016. New this year- Students applied for these awards using the new scholarship portal, NinerScholars. Login access was provided on the University Scholarship webpage at http://scholarships.uncc.edu. Students created a profile and then were matched to scholarships/fellowships that they were eligible to apply for through a system using real time information from Banner. Once students were matched, they chose which scholarships/fellowships they wanted to apply for and completed all required materials within the portal. Through the portal, students were able to upload documents, complete essays, submit reference requests, and submit their applications electronically, in one place.

Call for Nominations for Outstanding Graduate Teaching Assistant Awards
The Graduate School is now accepting nominations for Outstanding Graduate Teaching Assistant Awards 2015-2016. Exemplary commitment to the craft of teaching is the foundation for this award to a graduate student who exhibits outstanding mastery of both teaching concepts and of his/her content area. The Graduate School is delighted to call for nominations for the Outstanding Graduate Teaching Assistant Award. Please note: one award will be given to the Outstanding Graduate Teaching Assistant at the Master’s level and one award will be given to the Outstanding Graduate Teaching Assistant at the Doctoral level. Click here for more information and the application.

Recruitment

Subscribe to an Automated Applicant Data Report
The Graduate School has an automated report that will provide you a snapshot of applicant data for your program(s), including test scores and education history. In addition to submitted applications, the report includes data for applications still “in progress”. The report is currently available to College Deans, Graduate Program Directors and others who submit admissions recommendations on behalf of programs. To subscribe to the automated report, please contact Ash Bowers in the Graduate School.

Holistic Review in Graduate Admissions & Waiving Admission Tests
The Graduate School encourages and supports a holistic review of applications. Here are two research findings that inform and provide best practices.


Inside Graduate Admissions: Merit, Diversity, and Faculty Gatekeeping, written by Julie R. Posselt.

We are happy to consider requests from Graduate Program Directors to waive the GRE, MAT, or GMAT. Please contact Johnna Watson ([jwwatons@uncc.edu](mailto:jwwatons@uncc.edu)) or Kathy Giddings ([kathygiddings@uncc.edu](mailto:kathygiddings@uncc.edu)) for more information.

Information Sessions for Prospective Early Entry Students Planned

The Graduate School is hosting two Information Sessions for prospective early entry students in the J. Murrey Atkins Library. UNC Charlotte juniors and seniors who meet the GPA requirement for admissions consideration have been invited. Students may approach you before or after the Sessions for more information about early entry opportunities in your programs.

Early Entry and Summer/Fall Registration

Early Entry students now have a registration hold placed on their record in banner once admitted to a graduate program. This hold is removed only when the Early Entry Program Form is received by the Graduate School. Students with this hold will not be able to register for any classes when open registration begins on March 21st. We highly encourage programs to make sure all Early Entry students have an up-to-date form on file with the Graduate School.

Continuing Early Entry students are assigned undergraduate registration times, as they are considered undergraduate students. Programs/departments with limited classroom space should consider reserving some seats for Early Entry students.

Early Entry students who are graduating in May and will move fully into the graduate program are issued graduate registration times and will be able to register for Summer and/or Fall classes at the same time as their peers.

Applicant Questions - Message Board

Help us promote the Message Board - a tool for applicants to post general questions about the application process. When applicants pose a general question to you about their application, please ask them to log in to their prospective student portal at [https://mygradschool.uncc.edu](https://mygradschool.uncc.edu), click on the Message Board, and enter their question. Admissions staff respond daily to the posts.

Graduate Applications Snapshot as of 2-22-2016

<table>
<thead>
<tr>
<th>Application Status</th>
<th>FALL</th>
<th>SUMMER 1</th>
<th>SUMMER 2</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2016</td>
<td>2015 (census)</td>
<td>2016</td>
</tr>
<tr>
<td>Total Apps</td>
<td>8,511</td>
<td>10,565</td>
<td>1,221</td>
</tr>
<tr>
<td>In-Progress (not submitted)</td>
<td>3,323</td>
<td>3,400</td>
<td>725</td>
</tr>
<tr>
<td>Accepted</td>
<td>903</td>
<td>3,408</td>
<td>220</td>
</tr>
<tr>
<td>----------</td>
<td>-----</td>
<td>-------</td>
<td>-----</td>
</tr>
<tr>
<td>Denied</td>
<td>553</td>
<td>3,178</td>
<td>63</td>
</tr>
<tr>
<td>Intends to Enroll</td>
<td>381</td>
<td>2,399</td>
<td>126</td>
</tr>
<tr>
<td>Does Not Intend to Enroll</td>
<td>7</td>
<td>579</td>
<td>6</td>
</tr>
</tbody>
</table>

2015 a Record-breaking Year for Graduate Admissions Applications
- 10,297 Graduate Applications Submitted
- Applications increased by 2,492 from 2012 to 2015
- Record High Increases in 2015:
  - Arts + Architecture: +164
  - Computing and Informatics: +2,903
  - Health and Human Services: +852
  - Graduate School: +1,222
- Another Record Set in January 2016: 2,146 Applications Submitted
  - January 2015: 1,968
  - January 2014: 1,788
  - January 2013: 1,363
  - January 2012: 1,209
  - January 2011: 1,148
  - January 2010: 1,062

Diversity by the Numbers
Graduate enrollment at UNC Charlotte is incredibly diverse. 21% of the University's 5,251 graduate students enrolled in fall 2015 identified as ethnic minorities. And another 26% enrolled were international.

Graduation
Checklists
Full graduation checklists for both master’s and doctoral students are now available on the Graduate School’s website [http://graduateschool.uncc.edu/current-students/graduation](http://graduateschool.uncc.edu/current-students/graduation).

Diplomas and Certificates
Doctoral students are cleared for graduation prior to commencement and receive their diplomas during the ceremony. Master’s and certificate students are not cleared for graduation until after commencement, and receive the diploma or certificate in the mail. Students should anticipate a wait of 6-8 weeks between commencement and receipt of the diploma or certificate.

Training
DegreeWorks Coming to ALL Graduate Students - Summer I
Academic Affairs has contracted with Ellucian for DegreeWorks, a web-based degree audit tool, which will replace CAPP. The Graduate School has been working to implement DegreeWorks for two years. Currently degree tracking and clearance is done manually for graduate students. Beginning with Summer I, most graduate students will be cleared for graduation using DegreeWorks. Faculty and advisors will need to approve degree audits before they can be processed. To learn more about this, please come to one of the training sessions listed below. If you have questions, please send an email to degreeworks@uncc.edu.

Training will help faculty understand the features of the degree plan. The following DegreeWorks in-person training sessions have been scheduled:

- Thursday, 3/3 at 1:00
- Thursday, 3/17 at 1:00
- Thursday, 3/31 at 1:00
- Thursday, 4/14 at 1:00
- Thursday, 4/28 at 1:00

All training sessions will be held in Denny 101. On-line guidance is also available on the DegreeWorks web page. Please email degreeworks@uncc.edu to register or with any questions.

eGRAD Training
Learn how to use eGRAD for recruitment and admissions. Email Kathy Giddings (kathygiddings@uncc.edu) to reserve your seat at an eGRAD training session.

- Thursday, March 10, 2016, 10:00 a.m. - 11:00 a.m. EST
- Wednesday, April 6, 2016, 10:00 a.m. - 11:00 a.m. EST
- Wednesday, May 4, 2016, 1:00 p.m. - 2:00 p.m. EST

FYI

National Conference on Undergraduate Research
UNC Asheville is hosting The National Conference on Undergraduate Research April 7-9, which draws over 4,000 talented students to make oral, poster, visual arts and performing arts presentations on their accepted abstracts in over sixty fields of study. The Graduate School will have a table at the event, but for more information about the abstracts, attending the conference and/or hosting an information table, visit http://www.cur.org/ncur_2016/ or contact ncur_2016@unca.edu.

UNC Charlotte Alumniner Weekend/Open House, April 8-10
Consider hosting an Open House or Information Session in your college for prospective students during UNC Charlotte’s inaugural Alumniner Weekend, April 8-10, 2016. The UNC Charlotte Alumni Association event features a variety of activities in various locations around town, but, most importantly, participating alumni will be on campus for tours on Saturday, April 9, from 1 - 3 pm, for Open Houses from 3:00 - 5:00 pm, and for a party at the Alumni Pavilion from 5:30 to 8:30 pm. More information is available on the Alumni Affairs website at: http://alumni.uncc.edu/connect.

2016 - 2017 Graduate School Funding for New Students
The Graduate School is committed to financially supporting as many exemplary students as possible with tuition, stipends, and various fellowships. For a list of some of the funding opportunities managed by the Graduate School and other entities on campus, see the website or download our Fall 2016 Funding Flier which provides detailed information on funding opportunities for your new students. Note the new Funding Nomination Form for your use as well.
GASP Eligibility Deadlines
Each student must be admitted, nominated for GASP, approved by the Graduate School to receive GASP support, registered for at least 9 credit hours, and have a qualifying assistantship or fellowship appointment no later than 5 p.m. on the census date (the tenth day of classes) for the semester. All GASP Scholars are expected to register for 9 or more credit hours until they have defended their dissertations. Review GASP Rules and Practices HERE as well as online at http://graduateschool.uncc.edu/faculty-and-staff/funding-information-faculty.

Recruitment, Admissions, and Funding Resources
Graduate School staff are available to support your recruitment and admissions efforts. Many program directors offer information sessions, open houses, early entry, accelerated master’s, GRE searches, and also utilize social media, and admissions/enrollment counselors can provide guidance on how to implement successful strategies. Access to and training for eGRAD are also available for you, staff and admissions committee members, as well as dedicated staff to support funding and assistantship efforts. Please reach out to one of the individuals listed below:

- Maryanne Maree-Sams, recruitment & admissions, 704-687-7243, mmareesa@uncc.edu
- Marianne Williford, recruitment & admissions, 704-687-7245, mwillif4@uncc.edu
- Allison Brinkley, recruitment & admissions for Business programs, 704-687-7267, abrinkley@uncc.edu
- Ash Bowers, eGRAD access for staff and committee members, at abower16@uncc.edu
- Tequilla Bennett, assistantships, at TCBBennett@uncc.edu
- Kathy Giddings, admissions, at kmbarrin@uncc.edu
- Melissa “Missy” Peterson, funding, at MelissaPeterson@uncc.edu

Academic Petitions and DegreeWorks
With the move to DegreeWorks effective Summer I, the Graduate School expects a significant increase in the volume of academic petitions. Because data stored in Banner drives the degree audits within DegreeWorks, student records in Banner must be kept up-to-date at all times. If a student intends to make a change to their plan of study (such as a course substitution, a change in catalog year or concentration, or wants to transfer credits), an academic petition must be submitted in a timely fashion so that the DegreeWorks audit will reflect the revised plan of study.

electronic Graduate Enrollment Management (eGEM) System Launched
www.egem.uncc.edu
The eGEM system is used to submit annual enrollment and graduation projections. Colleges have varying methods to populate the data, but every graduate program director has VIEW access to the projections once they are submitted. The functionality to build and maintain program specific Graduate Enrollment Plans will be rolled out in the next few weeks, so stay tuned for additional information. For questions about the system, contact Aaron Forsyth in the Graduate School. For questions about the process, contact Johnna Watson.

For Your Students
New! Speaking Resource Center Is Open
Students can schedule consultations with public speaking experts in a dedicated space, Atkins Library room G33. Email student coordinator, Tiera Gibson, at tgibso30@uncc.edu for 30-minute appointments. Sponsored by: Communication Across the Curriculum and the Graduate School’s Center for Graduate Life. Speaking Resource Center Hours: Tuesdays from 10:00am-12:00pm & 5:00-7:00pm; Thursdays from 5:00-7:00pm.

Graduate Student Workshops & Events
Held in the Center for Grad Life unless otherwise noted. Registration can be accessed at gradlife.uncc.edu/events.

Utilizing LinkedIn in the Job Search Strategy
Thursday, March 3, 4:00pm-5:00pm, Center for Graduate Life, Cone 268
Facilitated by Dr. Patrick Madsen, Director, University Career Center
Networking happens everywhere and with the increase in the use of the web, it has become more prevalent online. With more than 10 million users worldwide, LinkedIn’s network has become the essential source of everything from connecting with past colleagues to introducing yourself to potential employers to finding new employment leads. Conversation will center around the variety of ways that LinkedIn and how to manage the contacts you have been building thus far. Register.

Dissertation Day: Managing Your Time Effectively
Friday, March 4, 10:00am-4:00pm, Center for Graduate Life, Cone 268
Dissertation Days are offered on the first Friday of each month. These writing retreats provide an opportunity for doctoral students to devote focused time and attention to one goal—making progress on their dissertations. Dissertation Days provide structured writing time, offer writing-related support and resources and promote community among dissertation writers. Register.

Spring Dissertation Boot Camp
Monday-Thursday, March 7-10, 10:00am-4:00pm, Center for Graduate Life, Cone 268
Dissertation boot camps provide multi-day opportunities for doctoral students to devote focused time and attention to one goal: making progress on their dissertations. The boot camps offer a quiet space to work, structured writing time, and writing-related resources and support; because all participants are actively engaged in writing their dissertations, the boot camps also serve to decrease the sense of isolation that many doctoral students feel during the dissertation process. More information regarding eligibility to participate and the fees associated can be found here. These spots fill up fast!

Emma Watson's Book Club: Our Shared Shelf
Tuesday March 15, 10:00am-12:00pm Center for Graduate Life, Cone 268
Emma Watson created a global feminist book club, "Our Shared Shelf", as a tribute to her work on women's rights with the UN. Join the international effort to increase knowledge and awareness of where the feminism journey began, and how it has changed through the years. Emma's first book is "My Life on the Road" by Gloria Steinem, you don't have to finish the book to join in on the conversation. All opinions and thoughts are welcome! Refreshments will be provided, RSVP at dshvets@uncc.edu.

How to Conduct a Teaching Demonstration at an Academic Job Interview
Wednesday, March 16, 12:30pm-2:00pm, CGL, Cone 268
Facilitated by: Dr. Judith Krauss, Faculty for Graduate Teaching, Center for Graduate Life
If you will be going on an academic job interview in the near future, it is quite likely that you will be asked to provide a brief demonstration of your teaching skills. Join Dr. Judith Krauss of the Center for Graduate Life for this brief and interactive workshop about how to optimize this opportunity. Practical suggestions for presenting to the interview committee will be shared, and Q & A will be encouraged. Register.

On-going Programs and Support in the CGL

Writing Assistance for Graduate Students
Mondays-Wednesdays: 2:00-5:00pm and Thursdays: 1:00-5:00pm
Book an Appointment
**Individual Research Consultations - Project Mosaic**
Mondays: 1:00-3:30pm and Wednesdays: 4:00-6:00pm
Project Mosaic empowers social scientists to analyze, visualize and infer data with focused assistance on research methodology and analytics. Our collaboration and consulting service is free to UNC Charlotte faculty, staff and graduate students.
Contact ceohara@uncc.edu for more information.

**Monday Mindfulness & Yoga**
Mondays, 11:00am-12:00pm
Drop in!

**Dissertation Writing Support**
Please email Dr. Russell-Pinson (lpinson@uncc.edu) to arrange an appointment. Doctoral students only, please.

**Doctoral Writing Fellow is Available to Help all Doctoral Students**
Each semester, the Graduate School funds a Doctoral Writing Fellow to work one-on-one with other doctoral students. The Doctoral Writing Fellow for Spring 2016 is J. Haadi Jafarian, a doctoral candidate in the Department of Software and Information Services. Haadi is a stellar academic writer who has published widely in his field of study. He is available to provide peer tutoring to other doctoral students interested in improving their academic writing for coursework, presentation, and publication. Please email Haadi (gradlifefellows@uncc.edu) to set up an appointment.